



Office of State Procurement
112 Administration Building
50 Sherburne Avenue
St. Paul, MN 55155
Voice: 651.296.2600
Fax: 651.297.3996

August 14, 2023

Ms. Kim Horvat
Federal Signal
2645 Federal Signal Drive
University Park, IL 60484

Dear Ms. Horvat:

The following document is enclosed for you to complete and return:

- Amendment No. 3 to Minnesota NASPO ValuePoint Master Agreement No.165263.

Please print and have signed (not stamped) and return **electronically**, to my attention jack.moore@state.mn.us by **August 18, 2023**.

If the Amendment is not properly executed it will be returned to you. Upon receipt of the properly executed document, and after signatures are obtained from the appropriate State authorities, a copy of the completed Amendment will be sent to your company.

If you have any questions, please feel free to contact me.

Sincerely,

Jack Moore
Acquisition Management Specialist
Enclosure

INSTRUCTIONS

Return the signed sets of documents to the OSP office.

REQUIRED SIGNATURES:

- ◆ The documents must be signed by an **officer** of your company, e.g., president, vice president, assistant vice president, corporate secretary, assistant corporate secretary, treasurer, or assistant treasurer.
- ◆ If your company is a corporation, the signature of one corporate officer is binding. If your company is a partnership, the signature of one partner is binding.

If someone other than the corporate officers listed above signs the document (e.g., manager, sales manager, executive assistant, etc.), evidence of his or her authority to do so must accompany the document. The evidence can be either:

- A corporate power of attorney, or
- A **certified copy** of a board resolution authorizing the alternate signature with a letter attached and signed by a corporate officer stating the resolution is in force and effective.

AMENDMENT NO. 3 TO MINNESOTA NASPO VALUEPOINT MASTER AGREEMENT NO. 165263

THIS AMENDMENT is by and between the State of Minnesota, acting through its commissioner of Administration ("State"), in cooperation with NASPO ValuePoint and Federal Signal 2645 Federal Signal Drive, University Park, IL 60484 ("Contractor").

WHEREAS, the State has a Contract with the Contractor identified as Minnesota NASPO ValuePoint Master Agreement No. 165263, September 10, 2019, through August 31, 2023 ("Contract"), to provide Public Safety Vehicle Accessories and LED Emergency Light Bars, Siren Warning Accessories; and

WHEREAS, Minn. Stat. § 16C.03, subd. 5, affords the commissioner of Administration, or delegate pursuant to Minn. Stat. § 16C.03, subd. 16, the authority to amend contracts; and

WHEREAS, the terms of the Contract allow the State to amend the Contract as specified herein, upon the mutual agreement of the Office of State Procurement and the Contractor in a fully executed amendment to the Contract.

NOW, THEREFORE, it is agreed by the parties to amend the Contract as follows:

1. That the Master Agreement, Contract No. 165264, is extended through August 31, 2024, at the same prices, term, conditions, and specifications.

This Amendment is effective beginning August 14, 2023, or upon the date that the final required signatures are obtained, whichever occurs later, and shall remain in effect through contract expiration, or until the Contract is canceled, whichever occurs first.

Except as herein amended, the provisions of the Contract between the parties hereto are expressly reaffirmed and remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this Amendment to be duly executed intending to be bound thereby.

<p>1. FEDERAL SIGNAL The Contractor certifies that the appropriate person(s) have executed this Amendment on behalf of the Contractor as required by applicable articles, bylaws, resolutions, or ordinances.</p> <p>By: <u><i>Joseph R. Bader</i></u> Signature</p> <p><u>Joseph R. Bader</u> Printed Name</p> <p>Title: <u>UP GM SSG-UP</u></p> <p>Date: <u>9/3/23</u></p> <p>By: _____ Signature</p> <p>_____ Printed Name</p> <p>Title: _____</p> <p>Date: _____</p>	<p>2. OFFICE OF STATE PROCUREMENT In accordance with Minn. Stat. § 16C.03, subd. 3. DocuSigned by:</p> <p>By: <u><i>Jack Moore</i></u> 4BAEE1897F11403...</p> <p>Title: <u>Acquisition Management Specialist</u></p> <p>Date: <u>9/5/2023</u></p> <p>3. COMMISSIONER OF ADMINISTRATION Or delegated representative. DocuSigned by:</p> <p>By: <u><i>Dustin Burns</i></u> 289B69CD33E54E4...</p> <p>Date: <u>9/7/2023</u></p>
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Office of State Procurement
112 Administration Building
50 Sherburne Avenue
St. Paul, MN 55155
Voice: 651.296.2600
Fax: 651.297.3996

May 17, 2021

Mrs. Jacqueline Stockman
Federal Signal
2645 Federal Signal Drive
University Park, IL 60484

Dear Mrs. Stockman:

The following document is enclosed for you to complete and return:

- Amendment No. 1 to Minnesota Participating Addendum No. 170212, Release No. L-336(5).
- Workforce Certificate Information Form

Please print and have signed (not stamped) and return **electronically**, to my attention
dustin.burns@state.mn.us by **May 19, 2021**.

If the Amendment is not properly executed it will be returned to you. Upon receipt of the properly executed document, and after signatures are obtained from the appropriate State authorities, a copy of the completed Amendment will be sent to your company.

If you have any questions, please feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Dustin Burns', written over a light blue horizontal line.

Dustin Burns
Acquisition Management Specialist
Enclosure

INSTRUCTIONS

Return the signed sets of documents to the OSP office.

REQUIRED SIGNATURES:

- ◆ The documents must be signed by an **officer** of your company, e.g., president, vice president, assistant vice president, corporate secretary, assistant corporate secretary, treasurer, or assistant treasurer.
- ◆ If your company is a corporation, the signature of one corporate officer is binding. If your company is a partnership, the signature of one partner is binding.

If someone other than the corporate officers listed above signs the document (e.g., manager, sales manager, executive assistant, etc.), evidence of his or her authority to do so must accompany the document. The evidence can be either:

- A corporate power of attorney, or
- A **certified copy** of a board resolution authorizing the alternate signature with a letter attached and signed by a corporate officer stating the resolution is in force and effective.

AMENDMENT NO. 1 TO MINNESOTA PARTICIPATING ADDENDUM NO. 170212, RELEASE NO. L-336(5)

THIS AMENDMENT is by and between the State of Minnesota, acting through its commissioner of Administration ("State"), in cooperation with NASPO ValuePoint and Federal Signal 2645 Federal Signal Drive, University Park, IL 60484 ("Contractor").

WHEREAS, the State has a Contract with the Contractor identified as Minnesota Participating Addendum No. 170212, September 10, 2019, through August 31, 2021 ("Contract"), to provide Public Safety Vehicle Accessories and LED Emergency Light Bars, Siren Warning Accessories; and

WHEREAS, Minn. Stat. § 16C.03, subd. 5, affords the commissioner of Administration, or delegate pursuant to Minn. Stat. § 16C.03, subd. 16, the authority to amend contracts; and

WHEREAS, the terms of the Contract allow the State to amend the Contract as specified herein, upon the mutual agreement of the Office of State Procurement and the Contractor in a fully executed amendment to the Contract.

NOW, THEREFORE, it is agreed by the parties to amend the Contract as follows:

1. That Contract No. 170212 is extended through August 31, 2023.
2. The Federal Signal NASPO Master Agreement Price lists dated March 1, 2019 are DELETED and REPLACED with Amendment No.1, Exhibit A: Federal Signal NASPO Master Agreement Price lists dated January 18, 2021.
3. The Contractor shall provide Public Safety Vehicle Accessories and LED Emergency Light Bars, Siren Warning Accessories at the prices set forth in Amendment No.1, Exhibit A Federal Signal NASPO Master Agreement Price lists dated January 18, 2021, which is incorporated by reference and kept on file at the Minnesota Department of Administration, Office of State Procurement (OSP), 50 Sherburne Avenue, Suite 112, St. Paul, MN 55155.
4. All other specification, terms, and conditions remain the same.

This Amendment is effective beginning September 1, 2021, or upon the date that the final required signatures are obtained, whichever occurs later, and shall remain in effect through contract expiration, or until the Contract is canceled, whichever occurs first.

Except as herein amended, the provisions of the Contract between the parties hereto are expressly reaffirmed and remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this Amendment to be duly executed intending to be bound thereby.

1. FEDERAL SIGNAL

The Contractor certifies that the appropriate person(s) have executed this Amendment on behalf of the Contractor as required by applicable articles, bylaws, resolutions, or ordinances.

By: Joseph F Bader
Signature

Joseph Bader
Printed Name

Title: Vice President & GM PSS - Police/Fire

Date: 5/20/2021

By: _____
Signature

Printed Name

Title: _____

Date: _____

2. OFFICE OF STATE PROCUREMENT

In accordance with Minn. Stat. § 16C.03, subd. 3.
DocuSigned by:

By: Dustin Burns

288B69CD33E54E4...

Title: Acquisition Management Specialist

Date: 5/26/2021

3. COMMISSIONER OF ADMINISTRATION

Or delegate or representative.

By: Luke Jannett

0266C0BD8EF44DE...

Date: 5/27/2021

C E R T I F I C A T E

I, Daniel A. DuPré, Vice President, General Counsel and Secretary of Federal Signal Corporation, a Delaware corporation, do hereby certify that the following persons are duly authorized on behalf of Federal Signal Corporation, to sign contracts with customers, and to execute such other documents as are necessary or appropriate to carry on the company's business:

- Brent Gambrel, Vice President and General Manager – Systems
- Mark Garrett, Vice President and General Manager – Signaling
- Joseph Bader, Vice President and General Manager – Police/Fire
- Ron Pegram, Vice President and General Manager – Heavy Duty
- Raymond White, Director, National Accounts – Signaling
- Joe Keele, Vice President – Safety and Security Systems Group

IN WITNESS WHEREOF, I have executed this certificate on this 19th day of August, 2020.

CORPORATE

SEAL



Federal Signal Corporation

By: *Daniel A. DuPré*
 Daniel A. DuPré
 Vice President, General
 Counsel and Secretary

Subscribed and sworn to before me this 19th day of August, 2020.

[Signature]
 Notary Public



STATE OF MINNESOTA – WORKFORCE CERTIFICATE INFORMATION

Required by state law for ALL bids or proposals that could exceed \$100,000

Complete this form and return it with your bid or proposal. The State of Minnesota is under no obligation to delay proceeding with a contract until a company becomes compliant with the Workforce Certification requirements in Minn. Stat. §363A.36.

BOX A – MINNESOTA COMPANIES that have employed more than 40 full-time employees within this state on any single working day during the previous 12 months, check one option below:

- Attached is our current Workforce Certificate issued by the Minnesota Department of Human Rights (MDHR).
- Attached is confirmation that MDHR received our application for a Minnesota Workforce Certificate on _____ (date).


BOX B – NON-MINNESOTA COMPANIES that have employed more than 40 full-time employees on a single working day during the previous 12 months in the state where it has its primary place of business, check one option below:

- Attached is our current Workforce Certificate issued by MDHR.
- We certify we are in compliance with federal affirmative action requirements. Upon notification of contract award, you must send your federal or municipal certificate to MDHR at compliance.MDHR@state.mn.us. If you are unable to send either certificate, MDHR may contact you to request evidence of federal compliance. The inability to provide sufficient documentation may prohibit contract execution.

BOX C – EXEMPT COMPANIES that have not employed more than 40 full-time employees on a single working day in any state during the previous 12 months, check option below if applicable:

- We attest we are exempt. If our company is awarded a contract, we will submit to MDHR within 5 business days after the contract is fully signed, the names of our employees during the previous 12 months, the date of separation, if applicable, and the state in which the persons were employed. Send to compliance.MDHR@state.mn.us.

By signing this statement, you certify that the information provided is accurate and that you are authorized to sign on behalf of your company.

Name of Company: Federal Signal Corporation Date 5-20-2021
 Authorized Signature:  Telephone number: (708) 534-3400
 Printed Name: Joseph Bader Title: Vice President & GM PSS - Police/Fire

For assistance with this form, contact:

Minnesota Department of Human Rights, Compliance Services

Web: <http://mn.gov/mdhr/>Email: compliance.mdhr@state.mn.us

TC Metro: 651-539-1095

Toll Free: 800-657-3704

TTY: 651-296-1283



July 22, 2019

FEDERAL SIGNAL
2645 FEDERAL SIGNAL DR
UNIVERSITY PARK IL 60484
ATTN: Joe Bader

RE: Workforce Certificate of Compliance

Congratulations, the Minnesota Department of Human Rights has reviewed and approved FEDERAL SIGNAL's application for a Workforce Certificate of Compliance. This Workforce Certificate allows you to execute contracts with the State of Minnesota; including state agencies, state departments, and the Metropolitan Council, that are likely to exceed \$100,000.

Please be aware that the Department will periodically require and request information from you in order to ensure FEDERAL SIGNAL's compliance with equal employment opportunity laws and its good faith efforts to implement their Affirmative Action Plan.

Pursuant to Minn. Admin. Rule 5000.3580, an Annual Compliance Report is due each year during the four-year certification period on the anniversary date of the Certificate of Compliance.

For information regarding required reports and/or forms the Department will request from you on an annual and/or monthly basis, please visit the Contract Compliance section on the Department's website at www.mn.gov/mdhr/certificates.

If you have any questions, please contact Compliance Services at 651-539-1095 or Compliance.MDHR@state.mn.us.

Sincerely,

A handwritten signature in black ink, appearing to read 'RL', written over a light blue horizontal line.

Rebecca Lucero, Commissioner
Minnesota Department of Human Rights

Enclosure(s)

AN EQUAL OPPORTUNITY EMPLOYER

Freeman Building • 625 Robert Street North • Saint Paul, MN 55155 • Tel 651.539.1100
MN Relay 711 or 1.800.627.3529 • Toll Free 1.800.657.3704 • Fax 651.296.9042 • mn.gov/mdhr



WORKFORCE CERTIFICATE OF COMPLIANCE

The Commissioner of the Minnesota Department of Human Rights by the signature below attests that **FEDERAL SIGNAL** is hereby certified as a contractor under the Minnesota Human Rights Act, §363A.

Certificate start date: **7/18/2019**

Certificate expiration date: **7/17/2023**

Minnesota Department of Human Rights

FOR THE DEPARTMENT BY:

A handwritten signature in black ink, appearing to read 'R. Lucero', written over a light gray signature line.

Rebecca Lucero, Commissioner

AN EQUAL OPPORTUNITY EMPLOYER

Freeman Building • 625 Robert Street North • Saint Paul, MN 55155 • Tel 651.539.1100
MN Relay 711 or 1.800.627.3529 • Toll Free 1.800.657.3704 • Fax 651.296.9042 • mn.gov/mdhr

Amendment No. 1 Exhibit A

PARTICIPATING ADDENDUM

NASPO ValuePoint

For Public Safety Vehicle Accessories and LED Emergency Light Bars, Siren Warning Accessories

Between the State of Minnesota and Federal Signal.

NASPO ValuePoint Contract No. 165263

State of Minnesota Contract No. 170212

1. **Scope:** This addendum covers the Public Safety Vehicle Accessories and Led Light Bars, Siren Warning Accessories led by the State of Minnesota for use by state agencies and other entities located in the Participating State authorized by that State's statutes to utilize State contracts with the prior approval of the State's Chief Procurement Official. Minnesota and Cooperative Purchasing Venture Program members, as defined in the attached Minnesota Exhibit A, may purchase the products and/or services available in the Participating Addendum. The Participating Addendum is not a purchase order, nor does it guarantee any purchases will be made.
2. **Changes:** The additional terms and conditions contained in Minnesota Exhibit A, which is attached and made part of the Participating Addendum, are hereby incorporated by reference. In the event of a conflict between the terms contained within Minnesota Exhibit A and the NASPO ValuePoint Master Agreement, Minnesota Exhibit A shall prevail. The parties agree that this provision of the Participating Addendum supersedes the Standard Contract Terms and Conditions set forth in the NASPO ValuePoint Master Agreement. In the event that any provision of the Participating Addendum or NASPO ValuePoint Master Price Agreement is contrary to Minnesota law, such provision shall be null and void. The Participating Addendum shall be governed by Minnesota law.

No price adjustments are allowed unless approved by the Lead State for the NASPO ValuePoint Master Agreement and adopted by the State of Minnesota through a fully executed Participating Addendum amendment.

3. **State's Authorized Representative and Primary Contact:** The State's Authorized Representative and the primary contact individual for the Participating Addendum is identified below. All notifications to the State shall be in writing and addressed as follows:

Contractor:

Name: Mark Weber
Address: 2645 Federal Signal Drive,
University Park, IL 60484
Telephone: 630.954.2250
E-mail: KRoe@fedsig.com

Participating Entity:

Name: Dustin Burns or successor
Title: Acquisition Management Specialist
Address: Minnesota Department of Administration
Office of State Procurement
50 Sherburne Ave., 112 Administration Bldg.
St. Paul, MN 55155
Telephone: 651.201.2441
Fax: 651.297.3996
E-mail: dustin.burns@state.mn.us

Diverse Spend Reporting Instructions

The State of Minnesota is committed to diversity and inclusion in public procurement. The State anticipates the total value of your Contract may exceed \$500,000, including all extension options, therefore you must track and report, on a quarterly basis, the amount paid to diverse businesses both: 1) directly to subcontractors performing under the Contract, and 2) indirectly to diverse businesses that provide supplies/services to your company (in proportion to the revenue from this Contract compared to your company's overall revenue).

Please send the following information to support@starssmp.com within two businesses days they will send by email a link to the portal, log-in information, portal guidance manual and information on accessing the training video.

Legal Company Name:	Federal Signal Corporation
Doing Business As- Name (if different than legal name):	
SWIFT Contract No.	170212
Federal Tax ID:	36-1063330
Corporate Address:	2645 Federal Signal Drive
Corporate City:	University Park
Corporate State	Illinois
Corporate Zip:	60484
Company Email:	
Primary Contact Name:	Kim Horvat
Primary Contact- Email	khorvat@federalsignal.com

Once you are a registered user, please set up your contract in the portal. You will be able to access State of MN approved/certified suppliers from within the tool to add them as your subcontractors for a contract. If you have a supplier that is not available from the existing list, please follow the process for setting up each diverse subcontractor and supplier associated with this contract. This includes direct spend with diverse subcontractors, and also includes "indirect spend," which is the proportion of spend your company pays to diverse suppliers for items like office supplies, utilities, materials, cleaning services, and so on, that can be related back to your contract with the state.

Please contact the State of Minnesota Office of Equity in Procurement procurement.equity@state.mn.us if you have questions about using the portal, how subcontractors and suppliers are designated as diverse small businesses, and how quarterly reporting is used and monitored.

INSTRUCTIONS

Return the signed sets of documents to the OSP office.

REQUIRED SIGNATURES:

- ◆ The documents must be signed by an **officer** of your company, e.g., president, vice president, assistant vice president, corporate secretary, assistant corporate secretary, treasurer, or assistant treasurer.
 - ◆ If your company is a corporation, the signature of one corporate officer is binding. If your company is a partnership, the signature of one partner is binding.
- If someone other than the corporate officers listed above signs the document (e.g., manager, sales manager, executive assistant, etc.), evidence of his or her authority to do so must accompany the document. The evidence can be either:
- A corporate power of attorney, or
 - A **certified copy** of a board resolution authorizing the alternate signature with a letter attached and signed by a corporate officer stating the resolution is in force and effective



Office of State Procurement
112 Administration Building
50 Sherburne Avenue
St. Paul, MN 55155
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Fax: 651.297.3996

December 13, 2019

Mr. Mark Weber
Federal Signal
2645 Federal Signal Drive,
University Park, IL 60484

Dear Mr. Weber:

The following documents are enclosed for you to complete and return:

- Participating Addendum No.170212 for Public Safety Vehicle Accessories and LED Emergency Light Bars, Siren Warning Accessories through NASPO ValuePoint Master Agreement Contract No. 165263 for Public Safety Vehicle Accessories and LED Emergency Light Bars, Siren Warning Accessories.
- Exhibit A, showing the Minnesota's Terms, Conditions, delivery, payment terms and specific items awarded.
- Diverse spend reporting required. Please send the information detailed in the attached Viva Welcome Letter to support@starssmp.com within two businesses days. The Viva company will send by email a link to the portal, login information, portal guidance manual and information on accessing the training video. More information on the State's Tier 2 program is provided herein.

Please sign and return the documents, **VIA EMAIL**, to dustin.burns@state.mn.us at the following email address by **December 20, 2019**.

Instructions for properly completing the Contract documents are enclosed. Documents that are not properly executed will be returned to you. Failure to submit executed forms in the time required may result in cancellation of the award. Upon receipt of the properly executed forms, and after signatures are obtained from the appropriate State authorities, a copy of the completed Contract documents will be sent to your company.

If you have any questions, please contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Dustin Burns'.

Dustin Burns
Acquisition Management Specialist

Enclosure

4. **Subcontractors:** The Contractor's Authorized Distributors, in the State of Minnesota, are approved to provide sales and service. The Authorized Distributors' participation will be in accordance with the terms and conditions set forth in the Master Agreement and this Participating Addendum. The Contract Vendor will submit a list of Authorized Distributors with the Participating Addendum.
5. **Authorized Signature:** The Participating Addendum must be fully and properly executed by an officer or other authorized representative of the responder. If the responder is a corporation, a secretarial certificate or the corporate minutes showing that the signing officer has authority to contractually obligate the corporation should be furnished. Where the corporation has designated an attorney-in-fact, the power of attorney form should be furnished. If the responder is a partnership, a letter of authorization should be furnished signed by one of the general partners. A sole proprietor must sign the response. Proof of authority of the person signing the response must be furnished upon request.
6. **Orders:** Any order placed by a Participating Entity or Purchasing Entity for a product and/or service available from this Master Agreement shall be deemed to be a sale under (and governed by the prices and other terms and conditions) of the Master Agreement unless the parties to the order agree in writing that another contract or agreement applies to such order.

The following documents, in order of precedence, are incorporated herein by reference and constitutes the entire Contract between the Contract Vendor and the State:

- a. The Minnesota Participating Addendum
- b. The NASPO ValuePoint Master Agreement
- c. The NASPO ValuePoint Solicitation
- d. Response to the NASPO ValuePoint Solicitation

In the event of a conflict in language among any of these documents, the terms and conditions set forth and/or referenced in this Participating Addendum shall prevail over conflicting terms and conditions.

IN WITNESS WHEREOF, the parties have executed the Participating Addendum as of the date of execution by all parties below.

<p>1. Contract Vendor: Federal Signal The Contract Vendor certifies that the appropriate person(s) have executed this Participating Addendum on behalf of the Contract Vendor as required by applicable articles, bylaws, resolutions, or ordinances.</p> <p>By: <u>Mark O Weber</u> <small>Signature</small> <u>Mark Weber</u> <small>Printed Name</small></p> <p>Title: <u>Chief Operating Officer</u></p> <p>Date: <u>12-19-19</u></p> <p>By: _____ <small>Signature</small></p> <p>_____ <small>Printed Name</small></p> <p>Title: _____</p> <p>Date: _____</p>	<p>2. Government Entity: State of Minnesota Office of State Procurement <small>In accordance with Minn. Stat. § 16C.03, Subd. 3.</small></p> <p>By: <u>[Signature]</u> <small>Signature</small></p> <p>Title: <u>Acquisition Management Specialist</u></p> <p>Date: <u>12/22/19</u></p> <p>3. State of Minnesota Commissioner of Administration <small>Or delegated representative.</small></p> <p>By: <u>Kia Xing</u> <small>Signature</small></p> <p>Date: <u>12/23/2019</u></p>
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Minnesota Exhibit A

Terms: Net 30

Delivery: Unless otherwise mutually agreed, in-stock items must be delivered within ten (10) business days after receipt of order and non-stock items must be delivered within twenty-five (25) business days after receipt of order. Delivery requirements for custom made items will be negotiated at time of order placement.

<u>Manufacturer Name</u>	<u>Manufacturer Price List</u>	<u>Off of Price List</u>
Federal Signal Corporation	Police Price Book M100 - Dated March 1, 2019, Fire/EMS Price Book M130 - Dated March 1, 2019, and Work Truck Price Book M4100 - Dated March 1, 2019	45%

<u>Quantity Breaks</u>	<u>Additional percent discount per order</u>
25+	2%

Minnesota General Terms, Conditions:

1. DEFINITIONS.

- a. **CPV Members.** The Cooperative Purchasing Venture (CPV) program was established by Minn. Stat. § 16C.03, subd. 10, which authorizes the commissioner of the Minnesota Department of Administration (Commissioner of Administration) through its Office of State Procurement (OSP) to enter into a cooperative purchasing agreement for the provision of goods, services, and utilities with one or more governmental units and other entities as described in Minn. Stat. § 471.59, subd. 1 and Minn. Stat. § 16C.03, subd. 10. Based on this authority, the Commissioner of Administration enters into a joint powers agreement that designates OSP as the authorized purchasing agent for the governmental unit or other entity. Governmental units and other entities joining the program are given an access code which identifies them as CPV members and permits them to access the OSP website to get information about commodities and/or services available on the State of Minnesota (State) contracts. Governmental units and other entities who are not members of the CPV program are not authorized to use the contract prices. The Contract Vendor agrees to provide the contract to CPV members at the same prices, terms, conditions, and specifications. For additional information, visit the OSP website at www.mmd.admin.state.mn.us.
- b. **State Agencies.** This term applies only to State agencies and departments, as defined in Minn. Stat. §§ 15.01 and 15.021.
- c. **Ordering Entity.** This term applies to any State Agency or CPV Member when allowed in the Participating Addendum.
- d. **State and State of Minnesota.** These two terms apply to the Minnesota Department of Administration, Office of State Procurement (OSP), representing the State of Minnesota as the contracting agency for the Participating Addendum.
- e. **Contract Vendor and Contractor.** These two terms apply to the awarded vendor from the NASPO ValuePoint Master Agreement that OSP selects to receive a Participating Addendum.
- f. **Contract.** Contract is defined as the NASPO ValuePoint Master Agreement and the Minnesota Participating Addendum.

2. **EFFECTIVE DATE and CONTRACT PERIOD.** The Contract shall be effective upon the date of final execution by the State of Minnesota. The Contract term will begin on January 1, 2020, or on the date of Participating Addendum execution, whichever is later, to August 31, 2021, with the option to extend up to 36 months, upon agreement by all parties.

3. **SUBCONTRACTOR REPORTING.** The State of Minnesota is committed to diversity and inclusion in public procurement. If the total value of your contract may exceed \$500,000, including all extension options, you must track and report, on a quarterly basis, the amount you spend with diverse small businesses. When this applies, you will be provided free access to a portal for this purpose, and the requirement will continue as long as the contract is in effect.